

TO: All Parents of students attending Union Parish public schools

FROM: Union Parish School Board

DATE: August 2007

As a parent of a student attending a school receiving Title I funding, you have the right to know the professional qualifications of the classroom teachers who instruct your child. Federal law allows you to ask for certain information about your child's classroom teachers, and requires us to give you this information in a timely manner if you ask for it. Specifically, you have the right to ask for the following information about each of your child's classroom teachers:

- Whether the Louisiana State Department of Education has licensed or qualified the teacher for the grade and subjects he or she teaches.
- Whether the Louisiana State Department of Education has decided that the teacher can teach in a classroom without being licensed or qualified under state regulations because of special circumstances.
- The teacher's college major; whether the teacher has any advanced degrees and, if so, the subject of the degrees.
- Whether any paraprofessionals provide services to your child and, if they do, their qualifications.

If you would like to receive any of this information, please contact the school's principal. You may also look for teachers' information on the web at www.louisianaschools.net.